

A Regular Meeting of Council was held on January 7, 2020 at 8:05 PM at the Green Moose Interpretation Centre with the following members present:

MAYOR: Sheila Fitzgerald

DEPUTY MAYOR: Deputy Mayor Della DeMoss

COUNCILLORS: Bram Randell, Marlene Randell, Jamie Reardon and Kenneth Reid

Also, present were Town Manager Paula Snook-Randell and Town Clerk Carrie Compton

Regrets: Councillor Lynn Ellsworth

1. CALL TO ORDER

Mayor Sheila Fitzgerald called the meeting to order at 8:05 PM.

2. CONFLICT OF INTEREST

Mayor Sheila Fitzgerald reminded Councillors to be aware of conflicts of interest, judge themselves accordingly, and vote based on principal. It is the responsibility of Town Staff to carry out the wishes of Council. Outside audio and video is not permitted in the meeting, only that of the Town. Please turn off or place cell phones on vibrate. As well, Councillors should be mindful of the rules of order, to speak in turn, and only carry on one conversation at a time.

3. ADOPTION OF AGENDA

010720:2674 RANDELL/REID

It was moved by Councillor Bram Randell and seconded by Councillor Kenneth Reid to adopt the agenda as circulated.

In favour: 6

Opposed: 0

Abstentions: 0

MOTION CARRIED

Mayor Sheila Fitzgerald, Deputy Mayor Della DeMoss and Councillors Bram Randell, Marlene Randell, Jamie Reardon and Kenneth Reid were all in favour.

4. (a) ADOPTION OF MINUTES

December 3, 2019 REGULAR MEETING

010720:2675 RANDELL/REID

It was moved by Councillor Bram Randell and seconded by Councillor Kenneth Reid to adopt the regular meeting minutes for December 3, 2019 as circulated.

In favour: 6

Opposed: 0

Abstentions: 0

MOTION CARRIED

Mayor Sheila Fitzgerald, Deputy Mayor Della DeMoss and Councillors Bram Randell, Marlene Randell, Jamie Reardon and Kenneth Reid were all in favour.

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December 16, 2019 SPECIAL MEETING

010720:2676 RANDELL/DEMOSS

It was moved by Councillor Marlene Randell and seconded by Deputy Mayor Della DeMoss to adopt the special meeting minutes for December 16, 2019 as circulated.

In favour: 6

Opposed: 0

Abstentions: 0

MOTION CARRIED

Mayor Sheila Fitzgerald, Deputy Mayor Della DeMoss and Councillors Bram Randell, Marlene Randell, Jamie Reardon and Kenneth Reid were all in favour.

(b) BUSINESS ARISING FROM MINUTES – NONE

5. TOWN MANAGER'S REPORT

- Motion to request scotia bank deposit cards

010720:2677 RANDELL/RANDELL

It was moved by Councillor Bram Randell and seconded by Councillor Marlene Randell for the Town to request two scotia bank deposit cards.

In favour: 6

Opposed: 0

Abstentions: 0

MOTION CARRIED

Mayor Sheila Fitzgerald, Deputy Mayor Della DeMoss and Councillors Bram Randell, Marlene Randell, Jamie Reardon and Kenneth Reid were all in favour.

- Motion to identify who is Municipalities Head of Public Body and Coordinator for ATIPP

010720:2678 REID/DEMOSS

It was moved by Councillor Kenneth Reid and seconded by Deputy Mayor Della DeMoss for the Town of Roddickton-Bide Arm to appoint Town Manager, Paula Snook-Randell as Head of Public Body and Town Clerk, Carrie Compton as Coordinator for ATIPP.

In favour: 6

Opposed: 0

Abstentions: 0

MOTION CARRIED

Mayor Sheila Fitzgerald, Deputy Mayor Della DeMoss and Councillors Bram Randell, Marlene Randell, Jamie Reardon and Kenneth Reid were all in favour.

COMMITTEE REPORTS

(a) Finance

010720:2679 DEMOSS/RANDELL

It was moved by Deputy Mayor Della DeMoss and seconded by Councillor Bram Randell for the Town to pay the invoices in the amount of \$15,267.93

In favour: 6

Opposed: 0

Abstentions: 0

MOTION CARRIED

Mayor Sheila Fitzgerald, Deputy Mayor Della DeMoss and Councillors Bram Randell, Marlene Randell, Jamie Reardon and Kenneth Reid were all in favour.

010720:2680 DEMOSS/REARDON

It was moved by Deputy Mayor Della DeMoss and seconded by Councillor Jamie Reardon for the Town to pay the recurring payments in the amount of \$14,413.72.

In favour: 6

Opposed: 0

Abstentions: 0

MOTION CARRIED

Mayor Sheila Fitzgerald, Deputy Mayor Della DeMoss and Councillors Bram Randell, Marlene Randell, Jamie Reardon and Kenneth Reid were all in favour.

(b) Economic Development/Health/Tourism

- Planning for Ice Berg Festival and Canada Day is in progress
- Discussion about creating a welcome package for people visiting
- New Website is up and running – staff training is scheduled for Friday, January 10th

(c) Human Resources – No Update

(d) Lands, Assets, Roads & Development – No Update

(e) Public Works

- Work at arena is in progress
- Fire Hall project is nearly completed
- Maintenance person will rotate for weekend call in

7. COMMITTEE ARM OF COUNCIL

(a) Roddickton-Bide Arm Enhancement Committee – No Update

(b) Recreation

- Arena is up and running
- Received Community Healthy Living funding - Skating & Hockey program (\$5000), Summer Recreation program (\$6143)

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(c) **Fire Department**

- Council met with Fire Chief, Craig Canning and Deputy Fire Chief, Kenneth Reid for an update

8. CORRESPONDENCE

No.	From	Regarding	Action
01.	Recreation NL	New Events and Activities	Send information to Recreation

- **Motion to call for a recess**

010720:2681 REID/RANDELL

It was moved by Councillor Kenneth Reid and seconded by Councillor Bram Randell to call for a recess at 8:32 PM.

In favour: 6

Opposed: 0

Abstentions: 0

MOTION CARRIED

Mayor Sheila Fitzgerald, Deputy Mayor Della DeMoss and Councillors Bram Randell, Marlene Randell, Jamie Reardon and Kenneth Reid were all in favour.

Mayor Sheila Fitzgerald called the meeting back to order at 8:35 PM.

02.	Neil Roberts – President of Infrastructure Solutions	FCM Grant Application	FYI
03.	Canadian Tire Jumpstart Charities	2020 JumpStart Accessibility Grants	FYI
04.	Chantelle – Pitch-In Week	Registration	FYI
05.	FCM Communique	Scheduled Conference	FYI
06.	Sean G. Martin, Executive Director/CEO	Supplemental Notice Level	FYI
07.	Dean Ball, Western Director/Chair	Update on the Municipal Assessment Agency	FYI
08.	Space for Everyone	Communities Supporting Breastfeeding	More Information Required

9. OTHER ITEMS

- **Motion to apply for grant for FCM funding**

010720:2682 DEMOSS/REID

It was moved by Deputy Mayor Della DeMoss and seconded by Councillor Kenneth Reid to apply for a grant for Infrastructure Inventory and State of Infrastructure Reports – Town of Roddickton-Bide Arm.

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TOWN OF RODDICKTON-BIDE ARM

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Sheila Fitzgerald
Mayor

Della DeMoss
Deputy Mayor

Paula Snook-Randell
Town Manager

Council Resolution January 7, 2020

Be it resolved that the Town of Roddickton-Bide Arm directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for *Infrastructure Inventory and State of Infrastructure Reports – Town of Roddickton-Bide Arm*.

Be it therefore resolved that the Town of Roddickton-Bide Arm commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:

1. Preparing an inventory of our municipal infrastructure and presenting it in GIS format
2. Preparing Preliminary State of Infrastructure Reports showing current condition, life expectancy and estimated replacement cost.

Be it further resolved that The Town of Roddickton-Bide Arm commits \$8,600 towards the cost of this initiative.

Carrie Compton, Town Clerk

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In favour: 6

Opposed: 0

Abstentions: 0

MOTION CARRIED

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Mayor Sheila Fitzgerald, Deputy Mayor Della DeMoss and Councillors Bram Randell, Marlene Randell, Jamie Reardon and Kenneth Reid were all in favour.

- **Motion to review and accept disclosure statements**

010720:2683 RANDELL/REARDON

It was moved by Councillor Marlene Randell and seconded by Councillor Jamie Reardon to review and accept the Council and staff members disclosure statements for 2020.

In favour: 6

Opposed: 0

Abstentions: 0

MOTION CARRIED

Mayor Sheila Fitzgerald, Deputy Mayor Della DeMoss and Councillors Bram Randell, Marlene Randell, Jamie Reardon and Kenneth Reid were all in favour.

- **Motion to reduce Council meetings to one per month**

010720:2684 RANDELL/REARDON

It was moved by Councillor Marlene Randell and seconded by Councillor Jamie Reardon to reduce Council meetings to one time per month, the 1st Tuesday of every month beginning at 7:00 PM.

In favour: 6

Opposed: 0

Abstentions: 0

MOTION CARRIED

Mayor Sheila Fitzgerald, Deputy Mayor Della DeMoss and Councillors Bram Randell, Marlene Randell, Jamie Reardon and Kenneth Reid were all in favour.

10. ADJOURNMENT

010720:2685 REID/REARDON

It was moved by Councillor Kenneth Reid and seconded by Councillor Jamie Reardon to adjourn the meeting at 8:42 PM.

In favour: 6

Opposed: 0

Abstentions: 0

MOTION CARRIED

Mayor Sheila Fitzgerald, Deputy Mayor Della DeMoss and Councillors Bram Randell, Marlene Randell, Jamie Reardon and Kenneth Reid were all in favour.

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Carrie Compton

Town Clerk Carrie Compton

Sheila Fitzgerald

Mayor Sheila Fitzgerald